

Church Lawford Parish Council

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Minutes of Meeting held on **10 May 2023**

Present:

Cllr Jeremy James (Chair), Cllr Helen Smith, Cllr Sara Reilly, Cllr Victor Griffin, Cllr Sarah Evans, Borough Cllr Simon Ward (first part of meeting), Clerk Moira Pendlebury

351. **Apologies and acceptance of reasons for absence** – Apologies from Boro Cllr Derek Poole, Boro Cllr Tim Willis, Cty Cllr Mrs Timms were noted.
352. **Declarations of Interest (existence and nature) on items on the agenda** – none declared
353. **Public Participation** – Derek Holland attended briefly to thank Parish Councillors for his leaving gift. Thanks were expressed to him for his more than ten years of sterling service on CLPC.
354. **Borough and County Councillors' Reports**
Local elections – RBC now no overall control. B Cllr Derek Poole re-elected, also now leader of Con Group; B Cllr Simon Ward is now Deputy Mayor
Bike Fest to be held on Sunday 21 May in town centre
JJ gave positive feedback on recent Rugby Food Festival – run by Rugby First
Concern raised that green bins hadn't been collected today.
Action: Boro Cllr SW to enquire re: green bin collection
355. **Minutes of the Parish Council** held on 12 April 23 were approved and signed
356. **Policy Document Review - Emergency planning.** – ongoing
357. **Planning** - No new planning applications received.
Large new wooden building: Cllrs JJ and VG have been to view, concerns over size and position confirmed
Action: JJ to phone Planning Dept to see if there is a need for permission.
Previous application for house at the Rugby Rd end of School St (R22/0673): CLPC raised an objection to this, which wasn't posted online. After a query raised via Boro Cllr Simon Ward, CLPC subsequently informed that planning had been refused. This is not the case and an apology has been made by the Officer to Cllr Simon Ward, but time limits have now been overrun.
Action: JJ to draft letter to Planning Dept expressing concern at this series of events
358. **Banking** – still awaiting online access for MP and HS and JJ continuing making online payments until MP has access.
Action: JJ to chase up, yet again
359. **Finance review** – the following accounts for payment were approved

DATE	DESCRIPTION	AMOUNT	Notes
	Clerk's salary - May	confidential	
21/4/23	SWALEC	27.57	DD
	Annual Parish Meeting expenses	TBC	Reimburse JJ
	Contribution to gift for retiring Cllr	70	
6/5/23	King's Coronation Event:		
	Morris Dancers	75.00	Invoice

	Items for Tea in Village Hall	21.20	Reimburse SR
	Table decorations etc	51.46	Reimburse SR
	Band for Evening Event	300.00	Invoice

The following receipts were noted

DATE	DESCRIPTION	AMOUNT	Notes
29/3/23	SWALEC	4.18	credit
12/4/23	Precept: April -Sept	3,306.50	

Bank Balance – Current Account **£4,348.16** (3 May 23); Deposit Account **£8374.89**

360. **Health and safety / safeguarding incidents** – none noted.
361. **Village Events: King’s Coronation** – brief review
 Afternoon Tea in Village Hall & Morris Dancing – uniformly positive feedback
 Evening Event – generally positive feedback, with a few issues raised over catering and seating arrangements at pub. The Band was very well received.
 Overall, it was felt that different events of the same day aimed to cater for a wide range of villagers had been successful and a good departure from previous events. There is learning to be gained and JJ will be leading a “Wash Up” meeting for this, to include Pub Landlord.
362. Village Allotments – RBC has issued a new 3 Year agreement, which was agreed, signed and witnessed. No invoice yet received (
Action: MP to take into RBC for counter signature.
363. **Neighbourhood Development Plan** – ongoing
364. **Community and Village maintenance items**
- a) **Grass cutting** schedule: a contract has now been received and accepted, 14 cuts to be made over 7 months (April – October. Discussion over future frequency of cutting, given the need to consider nature diversity, and “No Mow May” etc. Cllrs and villagers have differing views. One option could be not to cut the centre of the larger section of the Green, leaving a broad mown swathe around the outside edges. To be discussed prior to next year’s schedule.
 - b) **Mole control** of playing field – current contractor has given notice that he will not be continuing. No evidence of a mole problem at present.
Agreed: not to seek an alternative contractor at present
 - c) **A428 bus stop** (eastbound) repair to roof – ongoing (**JJ**)
 - d) **Playground Equipment** - following the inspection last Sept the report has finally just come through, indicating a number of remedial actions needed. All risks assessed as low. JJ noted that there are funds available in S106 account held by RBC that can be used to cover these costs. Agreed that to allow time for all Cllrs to study the report closely, this will be a more substantial item on June agenda.
 - e) **Grit Bins** – still no response from WCC
Action: JJ to chase, yet again
 - f) **Village Green** – low growing, sturdy shrubs for slightly protection from vehicles
Action: HS and SE to seek advice from a local gardener and purchase suitable hardy shrub(s) about 2-3’ high
 - g) **Defibrillator** – Waiting list of 14 weeks for Paediatric pads, will be a further 4

weeks before delivery. SE has also been in touch with the Circuit re: recording and publication of her regular checks.

Action: SE to contact Boro Cllr Simon Ward for advice.

365. **Gift of Land for village** – no progress. Japanese Knotweed issue discussed again; Trustees already notified. Agreed that as soon as it is seen growing again this year, RBC to be notified, involving Boro Cllr as appropriate

Action: JJ to notify

366. **Village CCTV** – VG met with Rugby First representative. Several cameras would be needed, plus monitoring and the cost would be prohibitive. Agreed that better and more cost effective options lie with individual households and continuing to look out for each other as good neighbours.

367. **Other items not on agenda:** JJ has received a suggestion that the back of the Village Green notice board is what is seen as people drive into the village and it would be a good place for a “Welcome to Church Lawford” message. Craft Group to be approached with a view to creating a mosaic or ceramic piece.

368. **Future Agenda Items** – Annual accounts and return

369. **Dates of Next Meetings**

To confirm **Wednesday 14 June** 2023 for the next regular meeting of the Parish Council at the Village Hall at 7:30pm

September Meeting – agreed to change date from 13th to **20th**

If an interim meeting is required, an agenda will be sent to Councillors and may be put on the website and on the Parish Council noticeboard three clear days before the meeting is held.

The meeting closed at 21:05

Signed:

Date:
