

**Minutes of Meeting held on Wed 8 Oct 2025 at 19:30**

**Present:** Cllr Jeremy James (Chair) Cllr Helen Smith, Cllr Sarah Evans, Cllr Sara Reilly, Boro Cllr Simon Ward Boro, Moira Pendlebury (Clerk & RFO),

1. **Apologies and acceptance of reasons for absence** – Apologies from Cllr Chris Eldred, Boro Cllr Tim Willis, Boro Cllr Derek Poole, Cty Cllr Anne-Marie Sonko were noted.
2. **Declarations of Interest (existence and nature) on items on the agenda:** none
3. **Public Participation:** none
4. **Borough and County Councillors' Reports:**
  - Unitary status – topic of discussion at recent Leaders Meeting, with a clear proposal for a Rugby Town Council. A survey for the public and PC's may take place.
  - Bilton Lane footpath petition to be presented to WCC in Dec, currently gathering evidence in support.
  - Rugby Local Plan: SW to send link with detail of WCC input consultation ended.
  - Bretford Bridge closure: CLPC (and others) did not receive any notification of this and it is already causing congestion, speeding and dangerous driving in the village. SW has already raised this with WCC and is trying to bring pressure to bear for better alternative routes to be sorted out.
5. **Minutes of the Parish Council** held on 18 Sept 25 were approved and signed
6. **Brief matters arising, not on agenda**
  - Footpaths – Smithy Lane corner. The property through which it should go is now up for sale, with no mention of this path. SR has come across a concerned local walker who on a voluntary basis has used a private prosecution route on such matters. **JJ to email CCllr AMS; SR to speak to walker**
  - New rubbish bin for A428 layby – MP now has a new contact on RBC and is progressing this. No invoices have yet been received re: emptying charges. **MP to contact Mark Cox re emptying bin on recreation ground**
7. **Policy Document Review** – in abeyance for now, ongoing.

8. **Planning** – no new applications

9. **Finance review** – the following payments were noted and approved

Date	Description	Amount	Notes
	Clerk's salary – Oct	confidential	
	Play Area checks – Oct	35.00	
	Welcome Panel Invoice	1,200.00	From 24/25
	Website hosting (Weebly)	13.00	DD

To note receipts - none

Date	Description	Amount	Notes

Bank balances at Mon 6 Oct 25:

**Current: £6,268.20    Deposit: £9,206.36    Total:£15,474.56**

10. **Play Area**

JJ has commissioned the tree work, but it's not yet been carried out. The tree surgeon has some personal issues affecting him carrying this out and **JJ will chase up in a couple of weeks.**

11. **Gift of Land for village** (Sheila Nicholls bequest)

JJ, CE and person with expertise have now visited the site. They noted 2 or 3 areas of concrete (previous site of barns), not much metalwork, broken stones and concrete and tractor tyres. Discussion took place as to how best approach this and it was agreed that identifying a suitable contractor who can clear the land and appropriately dispose of all the waste would be the best course of action. Noted that the tractor tyres could form part of the garden (e.g. planters, tables)

**HS to seek 2 quotes from suitably experienced contractors**

**JJ to inform Trustees**

12. **Flood Action / Skew Bridge**

- **JJ to liaise with Rianveer Mahal** (WCC Flooding Action) to convene a meeting with local farmer, SE to let him know.
- Limestone Hall Lane – concern expressed about large pool of water at main road junction. **JJ to contact Severn Trent**

13. **Health & Safety / safeguarding incidents**

Speeding through village.

**JJ to contact Dan Perkins** (WCC) for advice

14. **Community and Village maintenance items**

a) **Defibrillator** – all in order

b) **Grass cutting** – all in order

- c) **Dog poo bag dispensers / bins** – frequent replenishment needed, Additional bin at the end of Green Lane. MP has contacted RBC and been informed that dog waste bins are now part of a general litter bin, awaiting quote.
- d) **Allotments** – £8 still outstanding, despite reminder. **HS to pursue.** Agreed to discuss communication re: consequences of non payment prior to 2026 invoices being sent
- e) **Wildflower verge** – JJ has uncovered one strip, which has proved effective with nothing growing there. The ground is very hard, so sowing might need to be left until spring. Agreed a budget of around £150 for seeds.
- f) **Planter on Green**  
JJ has asked a local farmer for trough, who is seeing what he can do.

**15. Xmas Preparations**

- **JJ to order** more strings of lights for the big tree, to go high up. **HS to contact** a person who advertises on Wolston FB re fitting these.
- Tree has been ordered
- Date for putting everything up to be agreed at November PC meeting

**16. Other Items not on Agenda**

- A proposal has been put forward to set up a scheme for people in the village who need a lift to the GP as the Vasa volunteer driver scheme sometimes has limited capacity. Agreed that if this was done on an official basis via CLPC there would be implications for insurance and DBS checks, so best as an informal scheme of neighbourly help.
- JJ is attending a Webinar on Prevention of Terrorism, which is needed for risk assessment of events held for 200+ people, i.e. Village Fete.

**17. Future Agenda Items:**

**18. Date of Next Meeting**

To confirm **Wednesday 12 Nov 2025** for the next regular meeting of the Parish Council at the Village Hall at 7:30 pm

If an interim meeting is required, an agenda will be sent to Councillors and may be put on the website and on the Parish Council noticeboard three clear days before the meeting is held.

The meeting closed at 21:10

Signed:

Date: