

Church Lawford Parish Council

churchlawfordclerk@gmail.com

Minutes of Meeting held on **Wed 15 November 2023**

Present:

Cllr Jeremy James (Chair), Cllr Helen Smith, Cllr Sara Reilly, Cllr Victor Griffin, Cllr Sarah Evans; Boro Cllr Tim Willis; Boro Cllr Simon Ward; Clerk: Moira Pendlebury

- 445. Apologies and acceptance of reasons for absence** – Apologies from, Boro Cllr Derek Poole, Cty Cllr Heather Timms were noted.
- 446. Declarations of Interest (existence and nature) on items on the agenda** – none declared
- 447. Public Participation** – items raised by JJ on behalf of residents:
- Extra wide vehicles transporting waste sludge from Brinklow Quarry driving from Rugby Rd to farm on Coronation Rd causing damage to verges and excessive mud on road. Also noted that this appears hazardous to dogs. This is not the first time this concern has been raised.
Action: JJ to draft letter to Brinklow Quarry for MP to send requesting notice be given when the lorries will be delivering this and that they access the farm from the other direction, which is wider.
 - Untreated Japanese knotweed has been spotted on Green Lane
Action: JJ to notify Trustees and to post a photo on FB page so people can identify any other spread.
- 448. Borough and County Councillors' Reports:**
- SW:**
- RBC Local Plan Review underway, first phase is public consultation – details on RBC website. Includes 5 year rolling plan for new house building.
 - WCC has £4m fund for new EV charging points.
Action: MP to register interest for a point at the car parking area on Coronation Rd
 - Work on new housing at Long Lawford continues and SW has spoken with site manager. A week's road closure is planned for before Xmas, after which the traffic lights should be removed. Emergency contact for problems with the lights: 01527 894899
- TW:**
- Update on plans for expansion of Cemex – has been covered in In Touch; £115m development with new access. Plans are at an early stage and open for comments but all Cllrs will be keeping a close eye on progress.

449. **Minutes of the Parish Council** held on 11 October 23 were approved and signed

450. **Policy Document Review (Emergency planning)** – SR has purchased First Aid kit to be added to Grab Bag in shed.
Action: MP / JJ to update plan with current names

451. **Planning -**
 JJ has attended RBC / WALC meeting where RBC CEO gave helpful guidance on processes for publication of PC comments. Need to be GDPR compliant. There is a statutory 3 week response time, but comments can be included after this if there is no monthly PC meeting before the 3 week time limit.
Action: MP to notify Planning if CLPC wishes to make a response outside of the 3 weeks due to meeting timings

452. **Banking** – still awaiting online access for MP (RFO) and HS. JJ continuing making online payments until MP has access.
Action: JJ to chase up

453. **Finance review** –
 Noted that new NALC payscales have been agreed, backdated to April 23
 Noted that VAT repayment claim has been submitted (Nov 21 – Oct 23) for £2,400
 The following expenditure was approved

Date	Description	Amount	Notes
	Clerk's salary, Nov	confidential	
	Clerk's salary arrears, April-Oct	confidential	
	Xmas baubles	134.77	Reimburse HS
	First aid kit	29.99	Reimburse SR
	Playground repairs	2023.20	(net cost to CLPC £286.82)
13/10/23	Paint for playground fence	18.00	J&S
15/11/23	Stones for village green, supply & deliver in situ	480.00	

*JJ has ascertained there is £1,389 available in S105 funds. Agreed that the balance would be paid from CLPC funds

To note receipts

DATE	DESCRIPTION	AMOUNT	Notes
9/10/23	Precept (2)	3306.50	

Bank Balance: Current Account **£6,501.90** (24 Oct 23);
 Deposit Account **£8,398.32**

- 454. Health and safety / safeguarding incidents**
The Old Smithy hedge is now adequately trimmed back
Wiring for Xmas tree lights – JJ to place in pipe underground this year rather than overhead.
- 455. Play Equipment**
The remedial work has now been completed satisfactorily. MP has been in contact with Long Lawford Parish Clerk, they employ a handyman who is qualified in operational inspections. Agreed that following the next Inspection report we might like to consider approaching him to undertake regular operational inspections.
Action: MP to contact ROSPA to undertake annual Safety & Compliance in new year.
- 456. Community and Village maintenance items**
- a) **Village Green** – stones now in place and are already preventing damage to the edges. Most feedback from residents has been favourable, with a few reservations expressed.
 - b) **Defibrillator** – all in order, but spare key still needed
Action: JJ to seek out.
 - c) **New grit bin & dog poo bag dispenser**
Response finally received from RBC, no objection raised to CLPC providing and installing a bin in the centre of the village.
Action: MP to order
 - d) **Back of Notice Board** – MP has contacted potter in Pailton, date to meet yet to be agreed. Village Craft group interested in working on this
- 457. Xmas tree and decorations:** Tree purchased and will be put up on 23 or 24th; decorating Sun 26; Santa Switch On Sun 3 Dec after Christingle service.
HS has purchased a range of baubles
Agreed more lights in the tree would look good, these can be added to the existing display – JJ to purchase
Action: HS & SE investigating rooted tree options for future years
- 458. Gift of Land for village** – Meeting with interested / affected parties was positive and has laid groundwork for future consultation and involvement which will be vital. Issues include access, vehicular (for installation and maintenance) and pedestrian and funding for development and maintenance
- 459. Warm Hub:** Agreed may be best to introduce a weekly session in January, combining it with other activities if possible. To be discussed again at December Council meeting.
- 460. Other Items not on Agenda:** none

461. Future Agenda Items: budget for 24/25

462. Date of Next Meeting

To confirm **Wednesday 13 December** 2023 for the next regular meeting of the Parish Council at the Village Hall at 7:30pm

If an interim meeting is required, an agenda will be sent to Councillors and may be put on the website and on the Parish Council noticeboard three clear days before the meeting is held.

The meeting closed at 21:35

Signed:

Date: