

Minutes of Meeting held on **14 June 2023**

**Present:**

Cllr Jeremy James (Chair), Cllr Helen Smith, Cllr Sara Reilly, Cllr Victor Griffin, Cllr Sarah Evans, Clerk Moira Pendlebury

**370. Apologies and acceptance of reasons for absence** – Apologies from Boro Cllr Simon Ward, Boro Cllr Derek Poole, Boro Cllr Tim Willis, Cty Cllr Mrs Timms were noted.

**371. Declarations of Interest (existence and nature) on items on the agenda** – none declared

**372. Public Participation** – none

**373. Borough and County Councillors' Reports** – none

**374. Minutes of the Parish Council** held on 10 May 23 were approved and signed

**375. Policy Document Review - Emergency planning** – ongoing

**376. Planning** - No new planning applications received.  
Large new wooden building: JJ has revisited and checked against regulations. It is likely to be just within the size allowed, so it was agreed no further action is necessary  
Previous application for house at the Rugby Rd end of School St (**R22/0673**): JJ has drafted a letter, and Councillors have very recently been copied into an email from a village resident to the Planning Dept expressing various concerns, including the presence of a large tree, which was not noted on the original application  
**Action: JJ** to redraft letter to Planning Dept expressing concern at the series of events discussed at May's meeting and including reference to the resident's email

**377. Banking** – still awaiting online access for MP and HS and JJ continuing making online payments until MP has access.  
**Action: JJ** to chase up, yet again

**378. Finance review** – the following accounts for payment were approved

DATE	DESCRIPTION	AMOUNT	Notes
	Clerk's salary - June	confidential	
21/4/23	SWALEC	25.05	DD

No receipts

Bank Balance – Current Account **£3,726.81** (3 May 23); Deposit Account **£8374.89**

- 379. Asset Register** – updates agreed
- 380. Annual Accounts and Return** – MP presented previously circulated Governance Statements, confirming that the Governance Statement criteria have been met as part of the 2022-23 AGAR process. The completed audited Accounting Statements were presented, discussed and agreed.  
**Action:** To be signed by Chairman and Responsible Finance Officer, and Form 2 (Certificate of Exemption) to be submitted
- 381. Health and safety / safeguarding incidents**  
Concerns raised over quality of water in the river – very recent reports of dead fish, including from Wolston and Long Lawford. This has been reported to the Environment Agency (EA) by a resident  
**Action: JJ** to chase up EA response and put on FB page, including advice not to swim, paddle or allow dogs into the water.  
Concerns raised about overgrown hedge by pub obstructing visibility of road for cyclists and cars  
**Action: JJ** to write to Pub Owner (no manager currently)
- 382. Play Equipment**  
JJ, HS and MP walked round the park to identify remedial actions needed against the report. Most of the work can be carried out by volunteers, with three items needing specialist input.  
**Action: JJ** to publish date for a Working party in the near future in next Newsletter  
**Action: MP** to contact Phil Tonks to arrange the annual Technical Review, and include work on height of slide rails; wooden floor on slide top; covers on handle ends of spring seesaw
- 383. Neighbourhood Development Plan** – ongoing, agreed to leave until autumn
- 384. Community and Village maintenance items**
- a) **A428 bus stop** (eastbound) repair to roof – completed
  - b) **Grit Bins & dog poo bag dispenser** – still no response from WCC  
**Action: JJ** to chase, yet again
  - c) **Village Green** – low growing, sturdy shrubs for slight protection from vehicles. HS has sought advice from a local gardener, who feels shrubs will not be an adequate protection and boulders or similar will be the better option. These have been installed in Monks Kirby.  
**Action:** HS to visit and take photos for circulation.
  - d) **Defibrillator** – Paediatric pads, will be a further 2-3 weeks. SE has met with Boro Cllr Simon Ward, all is in order and monthly checks ongoing. Issue raised over key  
**Action: JJ** to ask Derek if he has this
  - e) **Back of Village Green Notice Board** – various ideas, ongoing
- 385. Gift of Land for village** – JJ has had a response from the Trustees, including fire risk and asking for suggestions of local contractors who can clear undergrowth.  
**Action: JJ** to respond
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**386. Invitation to Civic Sunday Service** - no one available  
**Action MP** to respond to this effect

**387. Other items not on agenda:** HS shared information from Warwickshire connected, about local Volunteer Recognition Awards. A resident, who does a wide range of volunteering in the village and beyond was suggested for Community Health & Wellbeing Category  
**Action:** **HS** to share info with JJ to take forward

**388. Future Agenda Items** – none

**389. Date of Next Meetings**  
To confirm **Wednesday 12 July** 2023 for the next regular meeting of the Parish Council at the Village Hall at 7:30pm  
There will be no meeting in August then **20 September**

If an interim meeting is required, an agenda will be sent to Councillors and may be put on the website and on the Parish Council noticeboard three clear days before the meeting is held.

The meeting closed at 20:55

Signed:

Date:

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