

Church Lawford Parish Council

Telephone: 07944 892914

E-mail: churchlawfordclerk@gmail.com

Parish Councillors are called to attend the ordinary meeting of Church Lawford Parish Council to be held at **7:30 p.m.** on **Thurs 18 Sept** (rearranged from Wed10 Sept 2025) at the Village Hall, 23 School Street, Church Lawford CV23 9EE.

Moira Pendlebury, Clerk and RFO

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. **Apologies and acceptance of reasons for absence** – To receive apologies.
2. **Declarations of Interest** (existence and nature) on items on the agenda – Councillors to declare any personal and/or pecuniary interests on items on the agenda.
3. **Public Participation** – to receive any questions or presentations from the public
4. **Borough and County Councillors' Reports**
5. **Minutes of the Parish Council** – To review and approve the minutes of the Parish Council meeting held on 16 July 2025
6. **Brief matters arising**, updates not on agenda
 - Footpaths
 - New rubbish bin in A428 layby
 - Weeds on footpaths
7. **Policy Document Review: Health & Safety**
8. **Planning:** no new applications
9. **Finance review** - to note / approve accounts for payment

Date	Description	Amount	Notes
	Clerk's salary – July & August, inc. pay increase backdated to April	confidential	
	Play Area checks – July, Aug, Sept	105.00	
24/7/25	HMRC tax on Clerk's salary	89.40	
	Annual contribution to Parish Newsletter	250.00	
	CPRE annual sub	60.00	DD
	Solicitor's fees (Sheila Nicholls' bequest)	1,132.80	
	Annual play area inspection, Playsafety	120.00	

To note receipts

Date	Description	Amount	Notes
21/7/25	Grass cutting grant	1,057.00	
19/8/25	Allotment rent	22.00	BW £8 outstanding
27/8/25	Precept (second instalment)	3,440.09	

Bank balances at 16 Sept 25 : **Current: £7,937.82** **Deposit: £9,206.36**

Notification from Santander of introduction of a **monthly account fee of £4.99** from 1 Oct 25 (£59.88 p/a)

10. **Play Area** – tree surgery; monthly update on other work needed
11. **Gift of Land for Village** (Sheila Nicholls bequest) – update;
12. **CPRE** hedge laying grant
13. **Flood Action / Skew Bridge** – updates
14. **Health and safety / safeguarding incidents**
15. **Community and Village maintenance items**
 - a. Defibrillator
 - b. Grass cutting
 - c. Dog poo bag dispensers & bins
 - d. Allotments – possible action in case of non-payment
 - e. Wildflower verges project
 - f. Planter on Green
16. **Village Event**
17. **Other Items not on Agenda**
18. **Future Agenda Items** – Councillors are asked to use this opportunity to raise items for future agendas
19. **Dates of Next Meeting**

To confirm **Wednesday 8 October 2025** for the next regular meeting of the Parish Council at the Village Hall at 7:30 pm

If an interim meeting is required, an agenda will be sent to Councillors and may be put on the website and in the Main Street noticeboard three clear days before the meeting is held.

Councillors have a duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, combatting climate change, and other best practices when making decisions