

CHURCH LAWFORD PARISH COUNCIL

Telephone: **07944 892914** E-mail: churchlawfordclerk@gmail.com

Parish Councillors are hereby summoned to attend the ordinary meeting of Church Lawford Parish Council to be held at 7:30pm on Wednesday 22 March 2023 (deferred from 8 March 23) at the Village Hall, School Street, Church Lawford CV23 9EE.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Moira Pendlebury
Clerk and RFO
15 March 2023

AGENDA

328. **Apologies and acceptance of reasons for absence** – To receive apologies.
329. **Declarations of Interest (existence and nature) on items on the agenda** – Councillors to declare any personal and/or pecuniary interests on items on the agenda.
330. **Public Participation** – to receive any questions or presentations from the public
331. **Borough and County Councillors' Reports**
332. **Minutes of the Parish Council** – To review and, if appropriate, approve the minutes of the Parish Council meetings held on 8 February
333. **Policy Document Review - Emergency planning** – update from Cllr SR
334. **Planning** - All planning applications and consultations can be viewed on the RBC Planning Portal Website. No new planning applications received.
335. **Progress reports for information** – for information only for items not on the Agenda
336. **Insurance** – to agree renewal with existing company
337. **Clerk's contract and payment process** - agree
338. **Banking** - update.
339. **Invoice review**
340. **Finance** – to approve accounts for payment

DATE	DESCRIPTION	AMOUNT	Notes
31/3/23	Annual Insurance premium	£511	
	Clerk's salary Jan - Mar	confidential	
	Clerk's salary July – Dec 22	confidential	
	Interest on late payment of tax	TBC	JJ to confirm amount
11/2/23	CLPC letter box for Village Hall	£43.02	Reimburse JJ
24/4/23	GDPR annual payment	35.00	DD
29/11/22	Xmas Tree	75.00	
29/11/22	Roofing materials for bus shelter	14.53	Reimburse JJ
16/11/22	Pest control	60.00	
15/11/22	Xmas lights	120.00	Reimburse JJ
6/12/22	Toner cartridge (previous Clerk)	46.39	
20/1/23	SWALEC	29.82	
20/2/23	SWALEC	27.30	

To note receipts

DATE	DESCRIPTION	AMOUNT	Notes
Jan - Feb	Allotment rents	55.00	11.00 outstanding

Bank Balance – Current Account £5636.69 (24 Feb 23); Deposit Account £8374.89

341. **Budget 2023-24** - To agree and finalise budget
342. **Health and safety / safeguarding incidents** – to log and discuss any incidents that have occurred since the last meeting.
343. **Village Events: King’s Coronation** – update; progress on funding application
344. **Neighbourhood Development Plan** – update
345. **Community and Village maintenance items** – to be discussed
 - a. Warm homes centre - update
 - b. A428 bus stop (eastbound)
 - c. Grit Bins
 - d. Litter Pick & Sign Cleaning
 - e. Village Green – protection of edges from vehicles
 - f. Dog poo bag dispenser - placement
346. **Gift of Land for village** – update
347. **Village CCTV** – update
348. **Defibrillator Maintenance** – update on progress re: maintenance
349. **Future Agenda Items** – Councillors are asked to use this opportunity to raise items for future agendas.
350. **Dates of Next Meetings**

To confirm Wednesday 12 April 2023 for the next regular meeting of the Parish Council at the Village Hall at 7:45pm, following AGM

AGM - to confirm as Wednesday 12 April 2023 at 7:30 pm

Annual Parish Meeting - to agree agenda and confirm as Wednesday 19 April at 7.30 (following Annual Village Hall Meeting at 7.00 pm)

If an interim meeting is required, an agenda will be sent to Councillors and may be put on the website and in the Main Street noticeboard three clear days before the meeting is held.

Councillors have a duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, combatting climate change, and other best practices when making decisions