

# CHURCH LAWFORD PARISH COUNCIL

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Parish Councillors are hereby summoned to attend the ordinary meeting of Church Lawford Parish Council to be held at 7:30pm on Wednesday 11<sup>th</sup> January 2023 at the Village Hall, 34 School Street, Church Lawford.

## THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Jeremy James  
Acting Clerk and RFO  
9<sup>th</sup> January 2022

### AGENDA

- 280. Apologies and acceptance of reasons for absence** – To receive apologies.
- 281. Declarations of Interest (existence and nature) on items on the agenda** – Councillors to declare any personal and/or pecuniary interests on items on the agenda.
- 282. Public Participation** – to receive any questions or presentations from the public
- 283. Borough and County Councillors' Reports**
- 284. Minutes of the Parish Council** – To review and, if appropriate, approve the minutes of the Parish Council meetings held on 14<sup>th</sup> December 2022 and 19<sup>th</sup> December 2022.
- 285. Appointment of Parish Clerk** – To confirm Moira Pendlebury as Clerk on a probationary basis for three months at the rate described in the draft budget.
- 286. Replacement of Councillor** - To formally accept the resignation of Derek Holland as Cllr and Deputy Chair, and advertise the open post. To discuss and agree handover of roles.
- 287. Selection of new Deputy Chair** - To elect a new Deputy Chair.
- 288. Policy Document Review - Emergency planning** – to replan the review of our Emergency Planning Document.
- 289. Planning** - All planning applications and consultations can be viewed on the RBC Planning Portal Website. To discuss and if appropriate comment on any planning applications received. No planning applications received. There is no decision announced on R22/0673 (School Street / Rugby Road)
- 290. Progress reports for information** – for information only and are items not on the Agenda.
- 291. Finance** – to approve accounts for payment.
- Following the termination of the probationary period of our new Clerk our bank account access was temporarily suspended. Apart from Direct Debits, payments are not possible as we do not have access to the account. We have outstanding requests for payment from RDB Pest Control, WALC and the Village Hall. As this is an urgent matter, it is hoped that it can be resolved by item 292 of the Agenda.

DATE	DESCRIPTION	AMOUNT	Account movement

To note receipts - unknown

DATE	DESCRIPTION	AMOUNT	Account movement

Bank Balance – Current Account £5666.78 Deposit Account £8374.89 (at 9/12/2022)

- 292. Banking Forms** – To confirm that the Clerk, the Chair, and the Deputy Chair should be signatories to the CLPC Bank Accounts, and that the account should be defined as 'single signature' so that the on-line service can be used. Please refer to the separate paper forms distributed.
- 293. Budget and Precept 2023-24**– To record that the Precept requested this year was the same as last year. To review the Budget document provided. Significant items are – Newsletter contribution, Clerk Training, 'Warm Hub' costs and Coronation celebration.
- 294. Health and safety / safeguarding incidents** – to log and discuss any incidents that have occurred since the last meeting. Chair to provide update on additional Grit Bin
- 295. Neighbourhood development plan** – update on progress.
- 296. Allotment Rents** – Chair to provide update.

- 297. Community and Village maintenance items** – to be discussed
- a) Warm homes centre in the village
  - b) A428 bus stop (eastbound)
  - c) Grit Bins
  - d) Litter Pick & Sign Cleaning
- 298. Gift of Land for village** – review proposed letter to Trustees.
- 299. Village CCTV** – To progress offer from Rugby first to visit to discuss CCTV system
- 300. Defibrillator Reporting & Maintenance** – review latest report
- 301. Democracy Items** – Chair to provide update on voter identification and the electoral register.
- 302. Future Agenda Items** – Councillors are asked to use this opportunity to raise items for future agendas. In next months meeting we will have to review invoices and make sure every payment has a signed invoice. This meeting will also review applications for the Cllr vacancy.
- 303. Date of Next Meetings** – To confirm Wednesday 8<sup>th</sup> February 2023 for the next regular meeting of the Parish Council at the Village Hall at 7:30pm.  
If an interim meeting is required, an agenda will be sent to Councillors and may be put on the website and in the Main Street noticeboard three clear days before the meeting is held.

*Councillors have a duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, combatting climate change, and other best practices when making decisions*